

Virginia Swimming Board of Directors Meeting Minutes

Sunday November 25, 2018
7:00pm - Conference Call

Call to Order

Bryan Wallin

Consent Agenda

- Treasurer Report
- Minutes from September Meeting
- Submitted Committee Reports

Motion made to accept Consent Agenda - Voted and approved.

Finance Division Reports

- Treasurer Report submitted, approved as part of consent agenda
- Finance Committee submitted

Administrative Division Reports

- Executive Director report submitted - Mary Turner

Registration data – our numbers are good for Flex membership. Total number of athletes plus Flex members is higher than at this time last year. Number of clubs that have renewed membership is much higher – clubs are taking advantage of discounted rate by joining early.

Mary reviewed the following to get input from the board:

- ✓ Request for registration data from one club.

The club has requested registration numbers by district. Mary does not give out numbers without permission and asked the BOD for their thoughts. Discussion ensued. Bryan called for a vote and asked if anyone had a problem with giving this information out by district. Bob made a motion that the demographic information by district be put on the website. Motion was seconded, voted and approved.

- ✓ Fines for late submission of meet announcements.

Five teams have been fined for not submitting announcements in time. All clubs have paid the fee, but clubs have contacted Mary asking to reassess fines. Policy states that the Administrative Review Board will handle fines, why is this coming up at a BOD meeting? Mary reviewed the fines per club along with the guidelines set outlining the fines. Mary has received written requests for leniency from two teams. Clubs were advised to send info about fines to the Board of Directors. Discussion ensued regarding reasons why meet announcement was late for one club. The format of the meet had been changed. Bob, as treasurer did not have any requests for a reduction in fines. The board feels that any requests for leniency should be sent to Administrative Review Board. BoD decided written requests for reduction in fines received by Executive Director within appropriate timeframe, should be sent to the Administrative Review Board for review before BoD makes any decisions. Mary feels fees may need to be re-assessed if we are always adjusting fines.

Mary will be sending info out to everyone pertaining to Leap II training.

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Athlete Committee

report submitted

Sarah wants to get the on-line voting process started. Shelby has been working on this as well, and explained her ideas – Google Doc registration which could pose a problem with anonymity or getting an App to conduct voter registration. Mary told Shelby that there is a vendor who would assist with a Google Doc registration process. **Mary to send this information to Shelby regarding voting, and suggested conference call with Mary and the Athletes to discuss.**

Convention recap - Sarah Gaston and Maddie Wallin attended convention. Going forward Sarah would like to have more representation on National committees. Scholarship was discussed and the committee is working on its final draft. Would like someone on BoD to review this. Hope to get this done by March 31, 2019. Sarah also discussed reaching Leap III. Athlete Jack McCann - sophomore from Poseidon interested in joining the board. Sarah made a motion that Jack McCann be appointed as At Large Athlete representative - seconded, voted and approved. Sarah would like to start recruiting athletes during their sophomore year.

- Technical Planning

Jessica Simons

Southwest Region district - 8 and under meet will take place in Lynchburg (Jamerson) on original weekend, and the 9-12 district meet will take place the same weekend as the other district champs meets and will be hosted by Hoki at Christiansburg.

Blue Ridge Region 13 and older meet will be held at Jamerson YMCA and hosted by Lynchburg. Jessica has sent corrected regional/district team alignments to Mary. After review, these will be posted on website.

- Rules and Regulations

Kevin Hogan

At USA Swimming HOD meeting they passed the new By-laws template. Kevin will review this and get back to us. Wants to see if there are any new positions created as we are heading towards elections.

Age Group Division Reports

- Age Group Committee

Drew Hirth

Age Group Champs Time standards will remain the same as they have for the past 2 years. Drew and his group are trying to standardize district champs meet announcements. Drew did not get feedback from his group about any time changes. Drew not aware of what Senior Committee had done with time standards.

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- Disability Committee submitted

Operational Risk Division

- Operational Risk Committee Report Gordon Hair

Gordon not on call, but asked Jessica to pass along that Gordon has revised his air and quality walk-through. Do revisions need to pass through the board? As this document is part of our procedures, it must be voted on. **Mary will send out the revised form to everyone on the board for review.**

Coaches Committee

Mike Salpeter

Morgan Cordle went to convention – info she learned will be sent out in their newsletter.

Old Business

- VSI Hall of Fame

Bill asked that this be discussed. Bill sent out info from 6 LSCs who have a Hall of Fame. He sent this document to the group for review. The word Administrator will be changed to volunteer. **Mary will relay to Bill that the board has approved this in concept. We need a timeframe for implementation from Bill, and to know who will be the chair of this committee.**

- Endowment Task Force

John sent out email to everyone on task force - waiting on feedback from participants. Hopes to have initial conference call and set parameters as a committee for what steps should be taken next.

- Sponsorship Task Force – Dan still researching companies and following up on some leads.
- Evaluating host clubs prior to a championship meet – group did not feel this would be a problem with assigned host teams for this year. Board should be sensitive to this issue and try to assist as needed.

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New Business

Mary spoke up for Bill who was not on call regarding an outreach request from team for entry fees. An athlete was inadvertently fell off of the outreach list. This was a transfer athlete, and the new club had not dealt with outreach program before. The team has now sent in requests for reimbursement. Motion was made to reimburse these fees – motion voted and approved.

Next meeting face to face on Sunday February 3, 2019 at 2:00pm.

Drew asked about a deadline for concussion training from clubs. A section was put on club registration form. This new section was acceptable to Gordon for concussion protocol.

Adjournment at 8:33pm

Kevin Hogan, Jill Rhyne, Mary Turner, Jessica Simmons, Terry Randolph, Drew Hirth, Bryan Wallin, Emily Fagan, Mike Salpeter, John Stansley, Shelby Stansley, Morgan Cordle, David Strider, Bob Rustin, Dan Deemers, Sarah Gaston